

**MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC),
A.S. COLLEGE, DEOGHAR**

Date:30/06/20, Wednesday from 2.00 PM

Principal Chamber

Agenda:

1. Review of action taken on the proceedings of the previous meeting.
2. On plan of action to prepare Annual Quality Assessment Report for Session 2020-21. under Post NAAC Peer team Visit activity.
3. To Plan Policy of Online Teaching for the Academic Year 2020-21.
4. Conduct of National Webinar on COVID-19 and its Impact on Higher Education.
5. On Digital mode of Payment of Fee to Promote Digitization.
6. Extension Activities on Spreading Awareness on COVID-19.
7. Distribution of Food Packets to needy people during COVID-19 Pandemic
8. Any other with the permission of the Chairman.

Minutes:

1. The minutes of the previous meeting were read, confirmed and recorded.
2. It was resolved that AQAR for session 2020-21 would be prepared as per the recent format made available by the NAAC on its website. It was also decided to collect the recent biodata of all working teachers and departmental evaluative reports to fill up the information required under different criteria in the most recent AQAR format. It was also decided to notice all the stakeholders to provide their feedback and information with them in soft copy.
3. It was strongly observed that students are directly and most affected by the COVID -19 pandemic due to National Lock down. It was, therefore, resolved to instruct all teachers to prepare pdf, ppt, word documents of study materials and assignments along with audio, video to upload on college website, Google class room, YouTube, WhatsApp groups etc to share with all students. It was also resolved to instruct teachers to deliver lectures in online mode using Google meet, Zoom or Microsoft Teams or any other which suits them.
4. After detailed discussion, it was resolved by the members to organize a National Webinar on COVID-19 and its impact on Higher Education on 27th July ,2020 in association with the Indian Economic Association.
5. It was resolved to provide an online digital fee payment mechanism to students for fee submission for admission etc. through the college website in the on-going COVID-19 pandemic situation.
6. Awareness brings prevention. It was resolved that NSS and NCC volunteers along with teachers will conduct mass awareness on using face masks, hand sanitization and

maintaining physical distancing among the people and the students in general along with other COVID-19 guidelines by the state government.

7. During the difficult times of COVID-19 pandemic, to help the lower income people to overcome financial and other difficulties, it was resolved to distribute food packages to the needy people through the NSS volunteers.

There being no other point to discuss, the meeting ended with a vote of thanks.

The Following members were present: -

1. Janki N. S
2. W. K. S.
3. A. S. S.
4. N. S.
5. R. S.
6. S. S.
7. P. S.
8. B. S.
9. S. S.
10. S. S. Ankur
Coordinator

IQAC, A.S. College, Deoghar

A. S. S.
30/06/2020
Principal

A.S. College, Deoghar

PRINCIPAL
A.S. COLLEGE, DEOGHAR
JHARKHAND