

**MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC),**

**A.S. COLLEGE, DEOGHAR**

**Date:07/11/18 from 2.00 PM**

**Principal Chamber**

**Agenda:**

1. Reading of the previous minutes
2. Meeting with teachers to inform and bring awareness among students to fill feedback form of students Satisfaction Survey (SSS) based questionnaires by NAAC Additionally, we also discussed regarding teaching- learning process.
3. Establishment of Counselling cell in the Department of Psychology.
4. Requirement of journals related to different subjects for research purposes.


**Minutes:**

1. The minutes of the previous meeting were read, confirmed and recorded.
2. It was decided that a minimum 30% of students enrolled in different departments will be submitting student satisfaction survey questionnaires, specially prepared by the IQAC, A.S.College, Deoghar according to the guidelines of NAAC using Google form in online mode to save paper and off line method if required ,to analyze and publish the report on IQAC web page in the college website.
3. It was observed that student face problems in facing interviews in different competitive examinations and lack soft skills in presentation. It was, therefore, resolved that the Psychology Department of the college Should run a counselling cell to counsel students time to time and solve their problems related to career, employment and soft skills.
4. Our college library lacks specialized journals related to research in different departments. It was resolved to circulate a notice to the heads of departments to submit the list of at least 5 subject related journals listed in the UGC list of refereed Journals.  
There being no other point to discuss, the meeting ended with a vote of thanks.

The Following members were present: -

1. S. Kishor Kumar
2. Nishu Kumar
3. G. Mandal
4. Anil Kumar
5. P. K. Singh
6. Om Prakash Chawhan
7. Anand Kumar
8. A. H. S.
9. Pradeep Singh

**Coordinator**  
**IQAC, A.S. College, Deoghar**

  
**Principal**  
**A.S. College, Deoghar**

**PRINCIPAL**  
**A.S. COLLEGE, DEOGHAR**  
**JHARKHAND**