

**MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC),**  
**A.S. COLLEGE, DEOGHAR**

**Date: 19/04/18, Thursday from 2.00 PM**

**Principal Chamber**

**Agenda:**

1. Reading of the previous minutes and confirmation.
2. Upgradation of IT facilities in the examination department to support continuous internal evaluation and semester end examinations for CBCS based UG and PG courses
3. Upgradation of language lab located in campus 2
4. Submission of annual activities report by NSS and NCC Programme officers
5. IT skill enhancement program for teaching and non-teaching staff.

**Minutes:**

1. The minutes of the previous meeting were read, confirmed and recorded.
2. CBCS based semester system courses have been launched by the University since 1st July 2017. It includes continuous internal evaluation of students by conducting internal tests. Therefore, it was resolved to revamp the IT facilities in the Examination Department to support conduct of internal examination smoothly in all the departments in their UG and PG Courses.
3. It was recommended to update and upgrade the language lab located in campus 2 to support language skill enhancement courses for the students enrolled.
4. NSS and NCC program officers keep conducting various programs as per their events calendar. It was resolved, therefore, to ask Programme officers to submit the activities reports on the activities conducted by them in chronological orders to the IQAC.,
5. Information Technology based skills are primary key in e-governance in offices and administration. It was, therefore, resolved to upgrade and train the IT skills of teaching and non-teaching staff in the college.

There being no other point to discuss, the meeting ended with a vote of thanks.

The Following members were present: -

1. *S. Singh*
2. *S. N. Singh*
3. *Acil Singh*
4. *Nidima Verma*
5. Kiran Pathak
6. Anilkumar
7. *Chaitanya*
8. *Pratik*
9. *Arjun*
10. *Kylo*
11. *Pratik*
12. *Janki Nandan Singh*
13. *Pratik*

*She*  
Principal 19/4  
A.S. College, Deoghar

PRINCIPAL  
A.S. COLLEGE, DEOGHAR  
JHARKHAND